

## General Meeting 16<sup>th</sup> November 2023

### ADEPT membership fees – 2024/25

#### Summary/Recommendation

The Leadership Team recommends that:

- The annual subscription rate for all membership categories for 2024/25 is increased by 6%, slightly less than the Consumer Prices Index for September 2023 (6.7%).

#### 1. Background

At the General Meeting in November 2019, members agreed to a proposal from the Leadership Team to increase the annual subscription rate for all membership categories in line with inflation as indicated by the Consumer Prices Index (CPI) for September of the preceding year. This policy would be subject to annual review.

- This policy applied to membership fees for 2020/21, with an increase of 1.7%.
- Membership fees were unchanged for 2021/22.
- Membership fees for 2022/23 were increased by 3%.
- At the General Meeting in November 2022, in recognition of highly constrained financial circumstances facing local government, the annual subscription rate for 2023/24 remained unchanged from 2022/23.

Table 1 provides the current fee structure for all membership categories.

MEMBERSHIP TYPE	Local Authority		LEP / Combined Authority	Sub-national Transport Body	Corporate Partner	Special Honorary	National Assn.
FEES	Year 1	£585	£225	£1,075	£5,350	£53	£3,220
	<u>Thereafter</u>						
	<250k	£645					
	250k-500k	£1,290					
	>500k	£2,185					

NB: membership for Honorary Members is free.

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### 2. Rationale for the fee

ADEPT membership fees remain extremely competitive compared to similar organisations such as ADASS and ADCS. Since the last General Meeting we have recruited a deputy CEO and retain the services of two policy officers, an administration officer, finance officer and the CEO. We continue to commission communications, design, events management and website support from external providers; and programme management to oversee delivery of the Live Labs 2 Programme.

Whilst the membership numbers are currently static, alternative funding streams are generating income. This includes the partnership with Proving Services, supporting delivery of the Woodland Creation Acceleration Fund for Defra and Adaptation Pathways programme for the Environment Agency, and developing new L&D courses. Event sponsorship levels are also excellent. We continue to implement the ambitious business delivery model agreed at the AGM in June 2019. This is generating higher costs relating to policy development and advocacy, administering current and new L&D programmes, and running many virtual seminars and other events such as the annual National Traffic Managers Conference and the *Lunch & Learn* sessions.

### 3. Recommendation of the Leadership Team

Having reviewed the budget / reserves and recognising inflationary pressures on the Association's costs, the Leadership Team has concluded it is appropriate to raise the annual membership fee for all membership categories by 6%. This is aligned with, but slightly less than inflation. Annex 1 illustrates that the overall increase in membership fees over the past 5 years is below inflation over the same period.

If agreed, membership fees for 2024/25 will be:

MEMBERSHIP TYPE	Local Authority		LEP / Combined Authority	Sub-national Transport Body	Corporate Partner	Special Honorary	National Assn.
FEES	Year 1	£620					
	<u>Thereafter</u>						
	<250k	£685	£239	£1,140	£5,671	£56	£3,413
	250k-500k	£1,368					
	>500k	£2,316					

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The Leadership Team is always interested to consider project proposals from any of the working groups or boards. Any such proposal would need to set out how it would be funded, whether by a collective pooling of resources or by securing sponsorship.

**4. Timing**

Members are asked to approve the proposal at the General Meeting taking place during the Autumn Conference on 16<sup>th</sup> November 2023.

Hannah Bartram, Chief Executive Officer, and June Meadows, Finance Officer

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### Annex 1:

#### Membership fees (2019/20)

MEMBERSHIP TYPE	Local Authority	LEP / Combined Authority	Sub-national Transport Body	Corporate Partner	Special Honorary	Honorary (retired)
FEES	Year 1	£555				
	<u>Thereafter</u>					
	<250k	£615	£215	£1,025	£5,110	£50
	250k-500k	£1,230				Free
	>500k	£2,085				

#### Membership fees (2020/21)

MEMBERSHIP TYPE	Local Authority	LEP / Combined Authority	Sub-national Transport Body	Corporate Partner	Special Honorary	Honorary (retired)
FEES	Year 1	£565				
	<u>Thereafter</u>					
	<250k	£625	£220	£1,045	£5,200	£51
	250k-500k	£1,250				Free
	>500k	£2,120				

#### Membership fees (2021/22) - Unchanged

#### Membership fees (2022/23)

MEMBERSHIP TYPE	Local Authority	LEP / Combined Authority	Sub-national Transport Body	Corporate Partner	Special Honorary	National Assn.
FEES	Year 1	£585				
	<u>Thereafter</u>					
	<250k	£645	£225	£1,075	£5,350	£53
	250k-500k	£1,290				£3,220
	>500k	£2,185				

#### Membership fees (2023/24) - Unchanged