

**General Meeting
18th November 2021**

ADEPT membership fees – 2022/23

Summary/Recommendation

The Leadership Team recommends that:

- The annual subscription rate for all membership categories for 2022/23 is increased in line with inflation as indicated by the Consumer Prices Index for September 2021 (+3%).

1. Background

At the General Meeting in November 2019, members agreed to a proposal from the Leadership Team to increase the annual subscription rate for all membership categories to increase in line with inflation as indicated by the Consumer Prices Index for September 2019 (+1.7%). This applied to membership fees for 2020/21.

Membership fees were unchanged for 2021/22.

Annex 1 provides the current fee structure for all membership categories.

2. Rationale

ADEPT membership fees remain competitive compared to similar organisations such as ADASS and ADCS. The Association now retains the services of two policy officers in addition to an admin officer, finance officer and the fulltime Chief Operating Officer. We continue to retain communications, events management and website support from external providers; and to oversee delivery of the Live Labs Programme.

Membership continues to grow, and additional funding streams have been established for example the partnership with Proving Services. We continue to implement the ambitious business delivery model agreed at the AGM in June 2019. This is generating higher costs relating to policy development and advocacy, administering the aspiring directors and thought leadership programmes, and running many virtual seminars and other events such as the new *Lunch & Learn* sessions.

3. Recommendation of the Leadership Team

Having reviewed the budget and recognising the continued financial pressures on local government budgets, the Leadership Team has concluded a wholesale review of membership fees is unnecessary at this point in time. However, there is recognition that the association's costs are not static.

General Meeting 18th November 2021

The Leadership Team therefore recommends that the 2022/23 annual subscription rate for all member categories is increased in line with inflation as indicated by the Consumer Prices Index for September 2021 (+3%).

Annex 2 illustrates the impacts on membership fees.

The Leadership Team would welcome specific project proposals from any of the working groups or boards. Any such proposal would need to set out how it would be funded, whether by a collective pooling of resources or by securing sponsorship. For example, we hosted the inaugural National Traffic Managers' Conference in October 2019 based on a proposal from the National Traffic Managers' Forum and entirely funded by sponsorship. This proved popular and the 3rd NTM conference was held last month.

4. Timing

In order to apply any changes to 2022/23 membership fees, members are asked to approve the proposal at the General Meeting taking place during the Autumn Conference on 18th November 2021.

Hannah Bartram / June Meadows

Chief Operating Officer / Finance Officer

12th November 2021

General Meeting 18th November 2021

Annex 1: Current membership fees (2021/22)

MEMBERSHIP TYPE	Local Authority	LEP / Combined Authority	Sub-national Transport Body	Corporate Partner	Special Honorary	National Assn.
FEES	Year 1	£565				
	<u>Thereafter</u>					
	<250k	£625	£220	£1,045	£5,200	£51
	250k-500k	£1,250				£3,125
	>500k	£2,120				

Annex 2: Proposed membership fees (2022/23)

MEMBERSHIP TYPE	Local Authority	LEP / Combined Authority	Sub-national Transport Body	Corporate Partner	Special Honorary	National Assn.
FEES	Year 1	£585				
	<u>Thereafter</u>					
	<250k	£645	£225	£1,075	£5,350	£53
	250k-500k	£1,290				£3,220
	>500k	£2,185				

NB: membership for Honorary Members is free