**Asset Management Board meeting 6 February 2018**

The main focus of the meeting was to progress the Board’s three priorities and a summary of the action for each priority is as follows.

* We have begun to collect together asset management guidance documents. A document is being formed which will direct users to the most relevant content.
* We are aiming to produce materials which can be used to promote asset management as a discipline within the highways sector. A small study group has been identified which will be used for consultation and to refine the products.
* We are investigating the penetration of the Highways Maintenance Assessment Tool into the sector and to understand its strengths and limitations with a view to further promotion if needed.

There was a discussion about progress with implementing the Code of Practice ‘Well-Maintained Highway Infrastructure’ and how the Board could support authorities on their journey. A secure platform for sharing knowledge between authorities is being researched.